

**FILLMORE CENTRAL SCHOOL DISTRICT**  
**PO Box 177, 104 West Main St.**  
**Fillmore, NY 14735**

**BOARD MEETING AGENDA**

***Thursday, January 24, 2013 @ 7 PM***  
***Conference Room – C117***

FUTURE MEETINGS	
<b>February 12, 2013</b> <b>March 21, 2013</b>	<b>Board Meeting – 7 pm</b> <b>Board Meeting – 7 pm</b>

The meeting was called to order at 7:00 pm with Board President Parmenter presiding.

**PLEDGE OF ALLEGIANCE**

**BOARD MEMBERS PRESENT:**

Tom Parmenter, President	X	_____
Marcus Dean, Vice-President	X	_____
Paul Cronk, District Clerk	X	_____
Faith Roeske	X	_____
Sara Hatch	X	_____

**ADMINISTRATION PRESENT:**

Ravo Root, Superintendent	X	_____
Kyle Faulkner, High School Principal	X	_____
Wendy Butler, PreK – 4 Principal/Curriculum Director	X	_____
Thomas Ricketts, Business Manager	X	_____
William Kelley, Guidance Counselor	_____	_____

**1. PRELIMINARY MATTERS/PUBLIC COMMENT**

- A parent guest took the opportunity to express some concern over the actions of a teacher in response to a student request. The matter was referred to the District Administration for follow up.
- A parent guest expressed concern with District response to a student incident. The matter was referred to the District Administration for follow up.

**2. PROGRAMS/PRESENTATIONS**

- Transportation Director Les Rose presented the Annual Transportation Report detailing all aspects of transportation usage as well as purchase recommendations for 2013-14. More than 313,000 miles were logged in 2012 for a wide variety of safe, student transportation needs.

**3. DISCUSSION/WORK SESSION**

**3.1 Administrators' Reports**

- PreK-4 Principal Wendy Butler shared good news including the successful Kindergarten Fashion Show which is held annually in the school cafeteria. She also reported on class room activities including Mrs. Clark's unit on Colonialism. This provided students with the opportunity to learn about the system of taxation in real life as each student was "taxed" for participating in regular activities and had the opportunity to "tax" each other as a way to learn how the process works.
  - Mrs. Butler also reported that the iPad carts are seeing significant use. There are 3 mobile carts with 20 iPads on each cart. They get used in a variety of ways including Enrichment and are also being used in High School classrooms.
  - 5-12 Principal Kyle Faulkner reported on end of the semester work with mid-term testing and Regents exams being administered. Most of the students taking Regents Exams are retaking the tests in an attempt to improve a previous score.
  - Mr. Faulkner also commented on the increased usage of the iPad carts with High School students using them to accomplish actual course work in their classrooms.

## 3.2 Work Session

Superintendent Root guided the board through a detailed review of District Policy section 7131, and sections 7260-7690. Many changes were discussed and recommended. This should complete the review of the District Policies, which will be forwarded to Erie1 BOCES for finalization.

## 3.3 Superintendent's Report

Superintendent Ravo Root reported updates to District Safety and Security Measures.

- Met with State Police and Allegany Emergency Director to update Emergency Response Plans. This will include response by local Emergency Services and a flip chart being placed in each classroom, by the phone to give a consistent, common place where all personnel can have ready access in case a crisis is reported.
- A quote was reviewed by DSS, Digital Surveillance Solutions, for remainder of the video equipment necessary to complete the process of creating a secured single entry. This video equipment will allow staff that monitor the entry point to observe both the front and back of the person requesting access and also install cameras in several stairwells
- Mr. Root reported that the District Comprehensive Crisis Response Plan is being reviewed by the Safety Committee with recommendations for updates to be brought to the Board for approval.
- The BOCES Annual meeting is scheduled for April 10 with dinner beginning at 6:00 pm at the Olean Center. This meeting allows BOCES administration to present their annual budget to component schools. It was decided to move the regular April Board meeting to April 23 to allow voting on BOCES budget and Area 3 rep.
- 21<sup>st</sup> Century Grant. Mrs. Butler reported that FCS has applied for a \$775,000, 5 year grant from New York State. The majority of the funds would be used for three, full time staff to be added. The three positions would be the grant coordinator, a full time social worker, and a technology instructor for all students who would also help with adult instruction in technology. The proposal includes the addition of an after school program, 5 days a week, offering a variety of helps for any student that wants it. It includes covering transportation costs for returning students home after the program, which is key for regular attendance.
- E-Rate Grant update. This grant is allocated for upgrades to the school wireless system. Recent news indicates that the requirement to be compliant to regulations of NYS computerized student testing by 2014 may not be mandatory as previously reported. We will proceed with upgrades regardless.
- \$100,000 Energy Savings Project update. Older style florescent light tubes will be replaced with brighter and more energy efficient LED lights. Replacement will take place over a 2 year period, beginning with the oldest, lest efficient lighting.
- An annual retainer agreement from School Attorney David Pullen was received and discussed. No decision was made and the matter was tabled for further clarification and consideration.
- Approximately 30 students took Regents exams.
- Mr. Root confirmed that fence posts have been installed to mark the recently confirmed property lines at Cold Creek.
- There was discussion regarding the possibility of establishing a student Board Member. It was decided that if there was an interested student(s), the topic could be discussed further.

**4. EXECUTIVE SESSION**

- 4.1 A motion was made by Roeske, seconded by Hatch for the Board to enter into Executive Session to discuss a confidential legal matter.

5 Ayes 0 Nay Motion Carried

The Board entered Executive session at 10:06 pm.

- 4.2 A motion was made by Dean, seconded by Roeske for the Board to resume the regular meeting.

5 Ayes 0 Nay Motion Carried

The Board resumed regular session at 10:49 pm.

**5. BUSINESS/FINANCE:**

5.1 Business Administrator’s Report

- Business Manager Tom Ricketts reviewed the provided the monthly summery report.
- He also reviewed a report that summarizes the proposed N.Y. state aid for 2013-14. While these figures are not confirmed, proposed aid revenue is estimated at over \$222,000.
- Mr. Ricketts discussed changes in regulations concerning the internal auditor. While review of an internal auditor is advantageous in preparation for a NY State audit, it is no longer mandated.

5.2 A motion was made by Hatch, seconded by Dean to approve the Treasurer’s Report for the month of December and to grant the authority to pay the necessary January bills with the Treasurer’s Report to be presented at the February Board of Education meeting.

5 Ayes 0 Nay Motion Carried

**6. OTHER ITEMS** – The next meeting is scheduled for Tuesday, February 12 at 7:00 pm.

**7. CONSENT VOTE:**

- A motion was made by Roeske, seconded by Dean to approve the consent vote, which includes approval of the Minutes of December 20, 2012 regular Board meeting.

5 Ayes 0 Nay Motion Carried

**8. APPROVAL OF ADDENDUM:**

8.1 A motion was made by Hatch, seconded by Dean to add addendum to the agenda of the January 24, 2013 meeting.

5 Ayes 0 Nay Motion Carried

8.2 Substitute Teacher Appointment

A motion was made by Cronk, seconded by Roeske to approve the following substitute appointment.

NAME	DEGREE	CERTIFICATION	GRADE LEVEL	SUBJECTS
Deanna Duvall			Any	Any

5 Ayes 0 Nay Motion Carried

8.3 A motion was made by Dean, seconded by Hatch to approve the DSS project to install a camera, intercom, and fob system at the front and loading dock doors. The project will also include cameras placed in stairwells where there currently are no cameras. This will allow Fillmore Central to lock all exterior doors and establish a single point of entry during the school day.

5 Ayes 0 Nay Motion Carried

**9. OLD BUSINESS**

9.1 A motion was made by Roeske, seconded by Dean to retract the approval of policy 7131 from the Board Meeting held on December 20, 2012.

5 Ayes 0 Nay Motion Carried

**10. NEW BUSINESS**

10.1 A motion was made by Dean, seconded by Cronk to approve a common field trip parent permission form that will be used by all staff attending a field trip.

5 Ayes 0 Nay Motion Carried

10.2 A motion was made by Roeske, seconded by Hatch to approve the amended version of policy 7131, along with policy 7260-7690.

5 Ayes 0 Nay Motion Carried

10.3 A motion was made by Dean, seconded by Hatch to approve the Varsity Girls Cheerleaders Team Trip to Sectionals in Rochester, February 22-23, 2013. (During this overnight trip, the District will provide transportation through the use of a school van/excursion.)

5 Ayes 0 Nay Motion Carried

**11. PERSONNEL**

11.1 Substitute Teacher Appointment

A motion was made by Cronk, seconded by Hatch to approve the appointment of the following persons as substitute teachers:

<b>NAME</b>	<b>DEGREE</b>	<b>CERTIFICATION</b>	<b>GRADE LEVEL</b>	<b>SUBJECTS</b>
Abby Burg	Bachelors	Childhood Educ. (1-6)	1-6	Any
Meagan Johnson	Bachelors	Social Work	Any	Any
Brent Ownes	Bachelors	Physical Education	Any	Any
Tommie Pomeroy	Bachelors	Speech & Language	Any	Any
Karissa Redman	Bachelors	Elementary Educ.	Any	Any
Debra Wagoner	Bachelors	Art	Any	Art

Individuals listed are fingerprinted and have full clearance for employment.

5 Ayes 0 Nay Motion Carried

11.2 Non-Instructional Substitute Appointment

A motion was made by Dean, seconded by Cronk to approve the appointment of the following person as a non-instructional substitute teacher.

<b>NAME</b>	<b>POSITION</b>	<b>EFFECTIVE DATE</b>
David Butler Jr.	Cleaner/Custodian	1/24/2013

Individual listed is fingerprinted and has full clearance for employment.

5 Ayes 0 Nay Motion Carried

11.3 Advisor Appointments for 2012-2013

A motion was made by Hatch, seconded by Dean to approve the appointment of the following person as an advisor as indicated below.

<b>NAME</b>	<b>ACTIVITY</b>	<b>SALARY</b>
William Hunter	Odyssey of the Mind Advisor	\$733

5 Ayes 0 Nay Motion Carried

11.4 Resignation

A motion was made by Roeske, seconded by Cronk to accept the resignation of the staff member as indicated below.

<b>EMPLOYEE</b>	<b>POSITION</b>	<b>DATE SUBMITTED</b>	<b>DATE EFFECTIVE</b>
Michael Jaworski	Custodian	01/08/2013	01/05/2013

5 Ayes 0 Nay Motion Carried

11.5 Leaves of Absence

A motion was made by Dean, seconded by Roeske to approve the leave of absence as indicated below.

EMPLOYEE	POSITION	DATE SUBMITTED	DATE EFFECTIVE	COMMENTS
Chelsey Aylor	Teacher	01/11/2013	05/13/2013-06/30/2013	For child rearing leave covered under FMLA

5 Ayes 0 Nay Motion Carried

**12. CSE/CPSE RECOMMENDATIONS**

12.1 Having reviewed the recommendations developed by the CSE/CPSE for special education programs and services from December 20, 2012 to January 23, 2013, a motion was made by Hatch, seconded by Cronk to approve said recommendations.

5 Ayes 0 Nay Motion Carried

**13. ADJOURNMENT**

A motion was made by Roeske, seconded by Dean to adjourn the meeting at 11:45 pm.

5 Ayes 0 Nay Motion Carried

**14. IMPORTANT DATES/INFORMATION**

- **Mid-Winter Recess February 18<sup>th</sup> – 22<sup>nd</sup>**
- **Next Regular Board meeting February 12 at 7:00 pm**